

**BELTCA**  
**3157 N. Rainbow Blvd. #313**  
**Las Vegas, Nevada 89108**

## **NOTICE OF TERMINATION RETURN OF LICENSE**

*Please complete this form upon terminating your affiliation with a named facility.  
Promptly return the completed form to the Board with your original license naming that facility.*

Effective February 20, 2013, NAC 654.181 provides that each person licensed as a nursing facility administrator or an administrator of a residential facility for groups shall notify the Board in writing any time he/she changes his contact information including home address, phone number, cell phone number and email address or changes his/her affiliation with a facility within 15 days after such an event. A Licensee will be subject to a fine of \$500.00 for a first offense if the above rule is not adhered to.

Effective February 20, 2013, NAC 654.250.6 requires a nursing facility administrator or an administrator of a residential facility for groups to surrender and return a license to the Board not later than 15 calendar days after terminating his or her affiliation with a named facility for any reason. Licensees will be subject to a fine of \$500.00 for the first violation and at least \$1,000.00 for a second or subsequent violation, but will not exceed \$10,000 for each violation.

I, \_\_\_\_\_,

License No. \_\_\_\_\_, hereby notify the Board that effective \_\_\_\_\_

I am no longer the named administrator of:

Facility: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

My original Administrator's License naming the above facility is enclosed.

Sincerely,

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Print Name*